

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
GCC-TBC 24 Dec 2023 GCC-TBC ENG-40-WPM BATCH-405
PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	This is the oldest cloud storage service provider by Yahoo .	Yahoo Briefcase	Yahoo Drive	Yahoo mail	None of these	A
2	1 KB = _____ Bytes	1000	1012	1024	1032	C
3	_____ is light sensitive input device	Light Mouse	Light Pen	Touch Pen	None of these	B
4	MP3 is only an audio file.	TRUE	FALSE			A
5	_____ is not input devices.	Light Pen	Joystick	Bar Code Reader	Projector	D
6	Line tool button is given in Insert Tab - option.	Standard	Shape	Formattin g	Status	B
7	If the mouse moves in _____, the pointer look I-beam shape.	Page Area	Tabs & Ribbons	Status bar	Title Bar	A
8	Courier is an example of font	TRUE	FALSE			A
9	Which option shown how the printed document will look like.	Print Layout	Print	Printer	Print Preview	D
10	You can create _____ Type of file by using Word Processors.	Document	Worksheet	Database	Presentati on	A
11	To select the entire worksheet Ctrl + A combinations is used.	TRUE	FALSE			A
12	In MS-Excel, to apply protection to _____ Protection command is used.	Table	Balance sheet	Active Sheet	Random values	C
13	Which is not a function supported in MS Excel 2010 ?	lcase()	upper()	lower()	proper()	A
14	In MS-Excel, chart is also called as _____	Division	Format	Currency	Graph	D
15	To Select Entire ROW used	Click on Row number	Click on Cell	Double Click on column label	Double click on Cell	A
16	In PageMaker, Zoom In command is used to view the slides in a large size	TRUE	FALSE			A
17	Using Duration option we can set _____ of animation.	Color	shape	length	size	C
18	Pick the kind of tab that PageMaker does not support:	Left	Right	Decimal	Flush	D

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19	In PowerPoint, background effects are set as per Design Theme.	TRUE	FALSE			A
20	In PowerPoint, stars and banner shapes are drawn by using	Home tab-Drawing option	Home tab-style option	Home tab-styles	None of these	A
21	Hypertext is text with many images and sounds.	TRUE	FALSE			B
22	www.google.com is an example of _____	Email Service	Search Engine	Social networking Site	None of these	B
23	To reload incomplete website, _____ key is used	reload	refresh	load	None of these	B
24	To close the active window we can use _____ shortcut key	Alt+Tab	Alt+F4	Tab	Spacebar	B
25	Data in fiber-optic Cable is transferred through _____	Waves	Light pulses	Range	None of these	B